



FICA

FIJI INSTITUTE OF
CHARTERED ACCOUNTANTS
Reference Check Form

(Appendix 7)

Applicant:

Reason for Application:

Referee:

Company:

Occupation:

Contact Details:

1. **How many years has/had the applicant worked with you?**

2. **How would you describe the applicant's character and work performance?**

3. **Were there any issues that affected his/her work performance?**

4. **Were you informed by the applicant that you would be listed as a referee in his/her membership application?**

5. **Any additional information which you would like to share that is relevant to his/her membership application?**

6. **Do you consider this person to be fit and proper for the membership application?**

Signature:

Date: