**Fiji Institute of Accountants**

**Reference Check Form**

**Applicant:**

**Reason for Application:**

**Referee:**

**Company:**

**Occupation:**

**Contact Details:**

1. **How many years has/had the applicant worked with you?**
2. **How would you describe the applicant's character and work performance?**
3. **Were there any issues that affected his/her work performance?**
4. **Were you informed by the applicant that you would be listed as a referee in his/her membership application?**
5. **Any additional information which you would like to share that is relevant to his/her membership application?**
6. **Do you consider this person to be fit and proper for the membership application?**

**Signature:** …………………………………………………. **Date:** ……………………………………………………